



Platitudes and Attitudes

Dr. John C. Maxwell

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Platitudes — Things I _____

Attitudes — Things I _____

1. _____

"Sometimes the window of opportunity is open only briefly. Waiting is a not a decision, although many people think it is. Be willing to make decisions. That's the most important quality in a good leader. Don't fall victim to what I call the ready-aim-aim-aim-aim syndrome. You must be willing to fire."

Decision-Making, Randy Marsh

How to Make Good Decisions Quickly, Fairly, and Under the Gun

(1) _____ is the backbone of quick decisions.

Put the percentages in your favor by being knowledgeable ahead of time.

(2) _____ calls are not as difficult as
_____ calls.

"The punch that knocks you out is the one you didn't see coming."

— George Foreman

(3) When it's not covered by the rules, use _____
_____ and _____
_____.

(4) Go with your _____. When you can, ask your
_____.

(5) Be _____ and _____.

(6) Some errors are _____. Live with those that
are not.

2. _____ _____.

*"To make the big money, I've found it's best to take
a long-term view, stay focused and not get spooked by the
temporary fluctuations in the market. When I have the odds
in my favor, I put my money up and keep it up. If the
fundamentals change, I get out of there."*

*"Even during good times,
manage and be ready for bad times."*

— Herb Kelleher

The Big Picture...

Sees _____, _____, and
_____.

Realizes that things will _____.

Considers other people's _____.

Rises above _____.

Displays _____ when others are

_____.

Prepares today to win _____.

*"A fool with a plan can outsmart
a genius with no plan."*

— T. Boone Pickens

3. _____.

*"**Openness** makes everyone feel like
a meaningful candidate."*

— Herb Kelleher

It is difficult to receive when your fists are clenched.

It is impossible to embrace when your arms are crossed.

It is difficult to see when your eyes are closed.

It is hard to discover when your mind is made up.

And a heart that has sealed itself off from giving has unknowingly
sealed itself off from the ability to receive love.

4. _____.

*"A mistake is only a failure if you
don't learn from it."*

— Roland Niednagel

Three Things People Do When Making a Mistake

(1) They resolve that they will never make another —

That's _____.

(2) They let their mistakes make cowards of them —

That's _____.

(3) They are secure enough to learn from their mistakes —

That's _____.

Ziggy, the comic strip character, seems to reflect the humanity of us all. When reflecting on the frustrations of his life he said, "It seems like every time I try to learn from my mistakes, I get information overload."

5. _____.

"Far too many executives have become more concerned with the four P's — pay, perks, power and prestige — rather than making profits for shareholders."

— T. Boone Pickens

Robert Kiyosaki, "The difference between a rich person and a poor person is how they use their time."

John Maxwell's Three "Rs"

(1) _____ — "What do I have to do?"

(2) _____ — "What should I do?"

(3) _____ — "What do I like to do?"

6.

Look for people who can do a better job than you!

Peter Drucker was on the money when he said, “Making the right people decisions is the ultimate means of controlling an organization well. Such decisions reveal how competent management is, what its values are, and whether it takes its job seriously. No matter how hard managers try to keep their decisions a secret — and some still try hard — people decisions cannot be hidden. They are eminently visible.

“Executives who do not make the effort to get their people decisions right do more than risk poor performance. They risk losing their organization’s respect.”

Q. “If your company’s mission is to climb a tree, which would you rather do: Hire a squirrel or train a horse?”

Hire carefully, choosing people who are generous and team-oriented.

“You sustain by example. . . subjugating your self-interest for the benefit of the organization as a whole.”

— Herb Kelleher

7.

Partners and employees who own company stock will care more about results.

8. _____

"Give young people a chance."

— T. Boone Pickens

9. _____

Reflecting on BP Capital's early tailspin, "I told a friend, 'This is the kind of market that builds character.' He looked at me and said, 'If it gets any worse, you'll have more character than Abe Lincoln.'"

An optimist — A person who makes the best of it when it gets the worst of it.

"An optimist thinks the glass is half full; a pessimist thinks the glass is half empty. A realist knows that if he sticks around, either way he's eventually going to have to wash the glass."

— Los Angeles Times syndicate

10. _____

How to Grow Your Attitude

(1) Express gratitude as a discipline _____

True gratitude involves the heart as well as the lips. But sometimes when our hearts are cold our words can be sparks that kindle us again.

(2) Express gratitude for the _____ and
_____ things.

*"If you learn to appreciate more of what you already have,
you will find yourself having more to appreciate."*

— Michael Angier

What you appreciate, _____!

The more you _____, the less you'll
_____.

(3) Express gratitude especially in the midst of

_____.

When we are grateful _____ disappears and
_____ appears.

(4) Express gratitude toward others in _____
_____.

"Silent gratitude isn't much good to anyone."

— Gladys Stem

Answers:

Know; Truism; See; Perspective; Make The Call; Preparation; Close; Unexpected; Fair Play; Common Sense; Gut; Crew; Consistent; Approachable; Correctable; Take A Long View; Yesterday; Today; Tomorrow; Change; Perspective; Pettiness; Confidence; Insecure; Tomorrow; Be Accessible; Learn From Mistakes; Foolish; Fatal; Fruitful; Keep Priorities Straight; Requirement; Return; Reward; Hire Good People; Give Everyone A Stake; Forget About Age; Look On The Bright Side; Have An Attitude Of Gratitude; Independent Of Feelings; Small; Ordinary; Appreciates; Complain; Obtain; Adversity; Fear; Faith; Tangible Ways